



## WERC ENVIRONMENTAL DESIGN CONTEST JUDGE SCHEDULE

### PRE-CONTEST DUTIES

**March 2 – 7, 2024:** Review 30% Project Reviews and send feedback to teams (no scoring required)  
Begin scoring when you receive an email notifying you that a team has submitted a report.

**April 1 – 7, 2024:** Score 25-page technical reports that are on your judging portal.

### CONTEST DUTIES APRIL 7 - 10, 2024

All events at the NM Farm & Ranch Heritage Museum, 4100 Dripping Springs Rd., Las Cruces, NM

#### Sunday, April 7:

- 1:00 – 4:00 PM: Check in
- 4:00 – 4:30 PM: Welcome Ceremony – Judges are introduced
- 4:30 – 5:30 PM: Flash Talks (optional for judges)
- 5:45 – 6:45 PM: Dinner and Keynote speaker
- 6:45 – 7:15 PM: Flash Talk Final Round
- 7:15 – 7:45 PM: Mandatory Judge Meeting—Mike Hightower
- 7:45 – 8:00 PM: Mandatory Judge Safety Orientation—Juanita Miller

#### Monday, April 8 (Business attire):

- 7:30 – 8:00 AM: Judges' Breakfast Meeting (Breakfast burritos and fruit served)
- 8:00 AM – 1:00 PM: Judge the Oral Presentations
- 1:00 – 1:45 PM: Lunch Served
- 1:45 – 4:00 PM: 15-minute break followed by Poster Session Judging
- 4:00 – 5:00 PM: Judges' Meeting and score entry (optional)

#### Tuesday, April 9 (Business casual attire/Lab-approved PPE\*):

- 7:30 AM – 8:30 AM: Judges' Breakfast Meeting (Breakfast burritos and fruit served)
- 8:30 AM – 12:30 PM: Judge the Bench-scale Demonstrations
- 1:00 – 1:45 PM: Lunch Served
- 1:45 – 4:00 PM: Judges' Meeting, Score Entry, Preliminary awards discussions.
- 4:00 – 5:30 PM: Reception: Taco bar. Music & games. Casual dress.

#### Wednesday, April 10:

- 9:00 AM – Noon: Judges' Meeting: Awards selection for tasks
- Noon – 1:00 PM: Judges' Lunch served
- 1:00 – 3:00 PM: Judges' Meeting: Awards selection for "overall" awards
- 5:30 – 8:00 PM: Awards Banquet and Ceremony. Nicer attire suggested.

*Schedule subject to change*

**Attire:** Please dress in business attire or casual business dress, as suits your comfort level, for all official events (Orals, Poster, and Bench). The Tuesday night reception is casual, with taco bar, games, and karaoke.

**\*Required PPE:** Required all day Monday and Tuesday in the bench-scale area (Tortugas Gallery).

PPE includes: Safety glasses (provided at the event), long sleeves, and close-toed shoes. Teams will provide additional PPE, if necessary. As a judge, you will only be required to be in the bench-scale area on Tuesday, but you may want to walk around on Monday.